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**HINCKLEY & BOSWORTH  
BOROUGH COUNCIL**



**Hinckley & Bosworth  
Borough Council**

**AGENDA FOR THE  
MEETING OF THE COUNCIL**

**TO BE HELD ON**

**TUESDAY, 17 APRIL 2018**

**at 6.30 pm**

## Fire Evacuation Procedures

### Council Chamber (De Montfort Suite)

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
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- **Do not** use the lifts.
- **Do not** stop to collect belongings.

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Members of the public, members of the press and Councillors are hereby informed that by attending the meeting you may be captured on film. If you have a particular problem with this, please contact us using the above contact details so we can discuss how we may accommodate you at the meeting.

Date: 09 April 2018



**Hinckley & Bosworth  
Borough Council**

Dear Sir/Madam

I hereby summon you to attend a meeting of the Hinckley & Bosworth Borough Council in the Council Chamber at these offices on **TUESDAY, 17 APRIL 2018 at 6.30 pm**

Yours faithfully

A handwritten signature in black ink, appearing to read 'RK Owen'.

Miss RK Owen  
Democratic Services Officer

### **AGENDA**

1. Apologies
2. Minutes of the previous meeting (Pages 1 - 12)  
To confirm the minutes of the meeting held on 22 February 2018.
3. Additional urgent business by reason of special circumstances  
To be advised of any additional items of business which the Mayor decides by reason of special circumstances shall be taken as matters of urgency at this meeting. Items will be considered at the end of the agenda.
4. Declarations of interest  
To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.
5. Mayor's Communications  
To receive such communications as the Mayor may decide to lay before the Council.
6. Questions  
To deal with questions under Council Procedure Rule number 14.

7. Petitions

To deal with petitions submitted in accordance with Council Procedure Rule 15.

8. Leader of the Council's Position Statement

To receive the Leader of the Council's Position Statement.

9. Prevention Strategy (Pages 13 - 22)

To present the council's Prevention Strategy for approval which details the prevention work undertaken across the council.

10. Leicestershire ICT Partnership Digital Strategy (Pages 23 - 30)

To inform members of the work being done by the Leicestershire ICT Partnership and seek adoption of the partnership's Digital Strategy.

11. Motions received in accordance with Council Procedure Rule 17

Motion to be proposed by Councillor Bill, seconded by Councillor Bray:

"This Council notes with concern the sheer volume of major development proposals now under consideration in Hinckley and in the surrounding areas and in particular the impact of these proposals on road congestion which clearly worsens by the day. Accordingly it resolves to state this Council's opposition to

1. The Strategic Growth Plan where this will have an adverse impact on Hinckley & Bosworth
2. The A46 Expressway as it is clear that there has been no thought given to the likely adverse impact on the B4469 Sapcote Road entrance into Burbage and Hinckley
3. The freight depot which is proposed to be adjacent to Burbage Common.

Whilst this authority welcomes any move towards encouraging the transfer of road to rail, it questions the reasons behind this particular proposal as it will result in an unknown quantity of vehicular movements emerging onto junction 2 of the M69 which is also likely to be the starting point for the A46 Expressway. It points out that there are already insufficient controls over HGV movements across the urban area either by day or night despite the weight limits which were imposed some time ago. It expresses concern that the Jacobs Consultants report which was commissioned to examine the traffic impact of the Strategic Growth Plan fails to recognise the existing traffic congestion in the Hinckley & Burbage areas and offers no solutions.

This Council further notes that the growth agenda behind these and other development proposals are based on the assumptions of the original Housing and Economic Development report (Hedna) and resolves to seek a downward revision of the growth projections now that the full significance in terms of the accumulative impact of these and other proposals is now realised.

It therefore instructs its officers to act accordingly and in support of the parish councils who have already expressed their concerns."

# Agenda Item 2

## HINCKLEY AND BOSWORTH BOROUGH COUNCIL

22 FEBRUARY 2018 AT 6.30 PM

PRESENT: MR LJP O'SHEA - MAYOR  
MRS J KIRBY – DEPUTY MAYOR

Mr RG Allen, Mr PS Bessant, Mr DC Bill MBE, Mr CW Boothby, Mr SL Bray, Mrs R Camamile, Mr MB Cartwright, Mr WJ Crooks, Mr MA Hall, Mrs L Hodgkins, Mr E Hollick, Mr C Ladkin, Mr MR Lay, Mr KWP Lynch, Mr DW MacDonald, Mr K Morrell, Mr K Nichols, Mr M Nickerson, Mr RB Roberts, Mrs H Smith, Mrs MJ Surtees, Mr BE Sutton, Miss DM Taylor, Mr P Wallace, Mr R Ward, Mr HG Williams and Ms BM Witherford

Officers in attendance: Bill Cullen, Julie Kenny, Rebecca Owen, Rob Parkinson, Caroline Roffey, Sharon Stacey and Ashley Wilson

### 351 APOLOGIES

Apologies for absence were submitted on behalf of Councillors Cook, D Cope, G Cope, Richards and Wright.

### 352 MINUTES OF THE PREVIOUS MEETING

It was moved by Councillor Allen, seconded by Councillor Sutton and

RESOLVED – the minutes of the meeting held on 7 December 2017 be confirmed and signed by the Mayor.

### 353 DECLARATIONS OF INTEREST

Councillor Boothby declared a personal interest which might lead to bias in item 10 on the agenda as the subject member.

### 354 MAYOR'S COMMUNICATIONS

The Mayor referred to his recent engagements including meeting HRH Prince William at Triumph Motorcycles and the opening of Cut Price Suites in Hinckley.

Councillor Cartwright mentioned that the Leicester Children's Holiday Centre charity in Mablethorpe was being forced to close due to lack of funding and asked the Mayor to write to the charity to express sadness and thank those involved for their hard work.

The Mayor agreed to write to Denise Larrad to congratulate her on her success in the Sports Personality of the Year awards.

### 355 QUESTIONS

The following questions were asked and responses provided in accordance with council procedure rule 14.

- (a) Question from Councillor Crooks to the Executive member for Neighbourhood Services

“Given the fact that China has now banned the importing of plastic etc from outside their country (500,000 tonnes) which apparently is some 50/60% of our waste, how will this affect our recycling efforts and what steps is our council taking to try to counter this effect?”

Response from Councillor Nickerson:

“The Council started tackling contamination in dry recycling collections nearly four years ago and because of this proactive approach we now have very low levels of contamination. This means the recycling we collect is high quality and therefore has the best chance of being recycled. China is rejecting lower quality material and there is still a demand for high quality recycling.

We will continue to work with the contractors who dispose of our dry recycling to ensure that it is recycled. The contractor we change to on 1 April has advised they are not dependent on China and the majority of the plastics HBBC collects will be reprocessed in the UK and Europe. Similarly, we will continue in our efforts to ensure that residents only recycle the correct materials in their blue lidded bin.

From 1 April, Leicestershire County Council will be responsible for the disposal of this material and we will work with them to ensure we continue to maximise residents’ recycling. Global recycling markets have been volatile for a few years and are likely to remain so – maintaining high quality recycling is the best way to maximise our recycling during these uncertain times.

(b) Question from Councillor Crooks to the Executive member for Regeneration

“As the county councillor for Mallory Division which includes Barwell, I ask who is involved in the ‘Barwell Town Team’ and why have I not been invited as the county councillor and member of the Planning Committee to participate? Also, I have not heard it being discussed at Barwell Parish Council!”

Response from Councillor Surtees:

“I thank Councillor Crooks for his question.

The Barwell Town Team includes parish and borough councillors plus officers from the borough council along with the parish clerk. The team would be happy for the county councillor to attend and contribute to the team’s discussions whilst any resource support that you can secure from LCC would be welcome. Reporting back at the parish council meetings is a matter for the parish council.”

### 356 LEADER OF THE COUNCIL'S POSITION STATEMENT

In his position statement, the Leader of the Council referred to many items he had been involved in recently including securing support from local MPs for a debate in Parliament on the need for A5 improvements, anti social behaviour, planning enforcement, the local plan review, unsung heroes, the special expenses area arrangements and a recent event at the Mayflower Club in Markfield.

### 357 MINUTES OF THE SCRUTINY COMMISSION

It was noted that a point of accuracy would be raised on the minutes of the meeting of the Scrutiny Commission held on 1 February at the following meeting of that body.

358 RECOMMENDATIONS OF THE ETHICAL GOVERNANCE & PERSONNEL COMMITTEE

Having declared a personal interest which might lead to bias in this item, Councillor Boothby left the meeting at this juncture.

In presenting the report of the Ethical Governance & Personnel Committee to Council, the Monitoring Officer emphasised that the only matter for consideration was the recommendation to remove Councillor Boothby from his positions on council bodies and outside bodies as this was only within the remit of Council. It was also reported that the decisions of the Ethical Governance and Personnel Committee and the Appeals Panel (which upheld Councillor Boothby's appeal against the decision) had been unanimous. It was noted that Councillor Boothby had subsequently resigned from the Ethical Governance & Personnel Committee.

Some members felt that, whilst not wishing to condone Councillor Boothby's behaviour, to remove him from his positions on committees would be detrimental to residents within his ward. Members were reminded that Councillor Boothby would not be precluded from attending and speaking as ward councillor.

Councillor Williams wished it to be recorded that he felt the length of time for which the sanction would be imposed was excessive.

It was requested that a report on the standards process be produced to allow members to consider whether they wished to continue delegating decisions on complaints to the Ethical Governance & Personnel Committee.

It was moved by Councillor Hall and seconded by Councillor Camamile that the recommendation within the report to remove Councillor Boothby from his positions on council bodies and outside bodies be approved and that he be not permitted to sit as substitute on any council body or outside body for the remainder of this term of office (to May 2019).

Councillor Bray, along with five other councillors, requested that voting on the motion be recorded. The vote was taken as follows:

Councillors Allen, Bessant, Camamile, Hall, Kirby, Ladkin, Lay, MacDonald, Morrell, Nickerson, Smith, Surtees, Sutton, Wallace and Ward voted FOR the motion (15);

Councillors Bill, Bray, Cartwright, Crooks, Hodgkins, Hollick, Lynch, Nichols, Taylor and Witherford voted AGAINST the motion (10);

Councillors O'Shea, Roberts and Williams abstained from voting.

The motion was therefore declared CARRIED and it was

RESOLVED – Councillor Boothby be removed from his positions on council bodies and outside bodies and be not permitted to sit as substitute on any council body or outside body for the remainder of this term of office (to May 2019).

Councillor Boothby returned to the meeting at 7.20pm.

### 359 SYRIAN VULNERABLE PERSONS RESETTLEMENT SCHEME

Council received a report which informed them of the progress of the Syrian Vulnerable Persons Resettlement Scheme, outlined issues with sourcing homes in the private rented sector and suggested options for accommodating future families coming into the borough. It was moved by Councillor Wallace, seconded by Councillor Surtees and

RESOLVED – The use of two social/affordable properties per year for the next four years be approved to meet the commitment to the Syrian Vulnerable Persons Resettlement Scheme where accommodation in the private sector is not available.

### 360 BUDGET REPORTS

It was noted that the budget reports would be presented and debated together but votes would be taken on each report separately.

In presenting the budget, the Leader highlighted the following key points:

- The MTFS targets to maintain an end of year balance average of 15% over the lifetime of the plan
- The inclusion of £4m investment in refuse collection, groundcare and environmental enforcement services in the budget
- £150,000 per year for the Parish & Community Initiative Fund
- Creation of a reserve of £350,000 for a Hinckley Community Development Fund
- The council tax level would remain amongst the lowest of all district councils.

The lead finance member for the opposition responded to the Leader's presentation. During discussion, reference was made to:

- The success of bringing services in house
- The benefit of increasing the Parish & Community Initiative Fund
- The continuation of the New Homes Bonus to 2022/23
- Decreasing income from markets
- The loss of approximately £40k in property value and £4k in rental income on right to buy properties
- The need to increase council housing stock, but also to lower debt
- The need to highlight in future years where figures in the report have altered in the intervening period between the Scrutiny Commission and Council's budget meetings.

### 361 MEDIUM TERM FINANCIAL STRATEGY

Further to the discussion on the budget reports, it was moved by Councillor Hall and seconded by Councillor Allen that the recommendations within the Medium Term Financial Strategy report be approved. In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, voting on this item was recorded and the vote was taken as follows:

Councillors Allen, Bessant, Boothby, Camamile, Hall, Kirby, Ladkin, MacDonald, Morrell, Nickerson, Roberts, Smith, Surtees, Sutton, Wallace, Ward and Williams voted FOR the motion (17);

Councillors Bill, Bray, Cartwright, Crooks, Hodgkins, Hollick, Lynch, Nichols, Taylor and Witherford voted AGAINST the motion (10);



Councillors Lay and O'Shea abstained from voting.

The motion was declared CARRIED and it was

RESOLVED – the updated Medium Term Financial Strategy for 2018/19 to 2022/23 be approved.

362 GENERAL FUND BUDGET 2018-2019

Further to the discussion on the budget reports, it was moved by Councillor Hall and seconded by Councillor Allen that the recommendations within the 2018/19 general fund budget report be approved. In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, voting on this item was recorded and the vote was taken as follows:

Councillors Allen, Bessant, Boothby, Camamile, Hall, Kirby, Ladkin, MacDonald, Morrell, Nickerson, Roberts, Smith, Surtees, Sutton, Wallace, Ward and Williams voted FOR the motion (17);

Councillors Bill, Bray, Cartwright, Crooks, Hodgkins, Hollick, Lynch, Nichols, Taylor and Witherford voted AGAINST the motion (10);

Councillors Lay and O'Shea abstained from voting.

The motion was declared CARRIED and it was

RESOLVED –

- (i) The general fund budget for 2017/18 and 2018/19 be approved;
- (ii) The special expenses area budget for 2017/18 and 2018/19 be approved;
- (iii) The proposed movement in general fund reserves and balances for 2017/18 and 2018/19 be approved.

363 COUNCIL TAX SETTING 2018/19

Further to the discussion on the budget reports, it was moved by Councillor Hall and seconded by Councillor Allen that the recommendations within the calculation of council tax for 2018/19 report be approved. In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, voting on this item was recorded and the vote was taken as follows:

Councillors Allen, Bessant, Boothby, Camamile, Hall, Kirby, Ladkin, MacDonald, Morrell, Nickerson, Roberts, Smith, Surtees, Sutton, Wallace, Ward and Williams voted FOR the motion (17);

Councillors Bill, Bray, Cartwright, Crooks, Hodgkins, Hollick, Lynch, Nichols, Taylor and Witherford voted AGAINST the motion (10);

Councillors Lay and O'Shea abstained from voting.

The motion was declared CARRIED and it was

RESOLVED – in accordance with the Local Government Finance Act 1992, the following be approved for 2018/19:

- (i) A council budget requirement excluding special expenses and parish councils of £10,620,514;
- (ii) A council budget requirement including special expenses of £11,316,549;
- (iii) A total net budget requirement including special expenses and parish councils of £13,318,506;
- (iv) A contribution from revenue support grant (including the element indicated for local council tax support) and non-domestic rates (indicated by the NNDR baseline) of £2,937,288;
- (v) A forecast transfer of £71,551 council tax surplus from the collection fund to the general fund;
- (vi) A band D council tax for borough wide services, excluding special expenses and parish council precepts, of £108.83;
- (vii) A band D council tax for borough wide services and an average of special expenses services of £127.09;
- (viii) An average band D council tax relating to borough wide services and an average of special expenses and parish council services of £179.61;
- (ix) The total council tax, including amounts for the Leicestershire County Council, the Office of the Police and Crime Commissioner for Leicestershire, and Leicester, Leicestershire & Rutland Combined Fire Authority and for each area and valuation band detailed in appendix A to the report.

364 HOUSING REVENUE ACCOUNT (HRA) BUDGET

Further to the discussion on the budget reports, it was moved by Councillor Hall and seconded by Councillor Allen and

RESOLVED –

- (i) The rent policy for 2018/19 be approved;
- (ii) The revised housing revenue and housing repairs accounts budgets for 2017/18 be approved;
- (iii) The housing revenue and housing repairs account budgets for 2018/19 be approved;
- (iv) The proposed movement in reserves shown in appendix 3 the report be approved.

365 CAPITAL PROGRAMME 2017-2018 AND 2020-2021

Further to the discussion on the budget reports, it was moved by Councillor Hall and seconded by Councillor Allen that the recommendations within the capital programme 2017/18 to 2020/21 report be approved. In accordance with the Local Authorities

(Standing Orders) (England) (Amendment) Regulations 2014, voting on this item was recorded and the vote was taken as follows:

Councillors Allen, Bessant, Bill, Boothby, Bray, Camamile, Cartwright, Crooks, Hall, Hodgkins, Hollick, Kirby, Ladkin, Lynch, MacDonald, Morrell, Nichols, Nickerson, Roberts, Smith, Surtees, Sutton, Taylor, Wallace, Ward, Williams and Witherford voted FOR the motion (27);

Councillors Lay and O'Shea abstained from voting.

The motion was declared CARRIED and it was

RESOLVED –

- (i) The proposed capital programme for the years 2017/18 to 2020/21 be approved;
- (ii) The growth bids detailed in the report be approved.

366 FEES AND CHARGES 2018-2019

Further to the discussion on the budget reports, it was moved by Councillor Hall and seconded by Councillor Allen that the recommendations within the fees and charges 2018/19 report be approved. In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, voting on this item was recorded and the vote was taken as follows:

Councillors Allen, Bessant, Boothby, Camamile, Hall, Ladkin, MacDonald, Morrell, Nickerson, Roberts, Smith, Surtees, Sutton, Wallace, Ward and Williams voted FOR the motion (16);

Councillors Bill, Bray, Cartwright, Crooks, Hodgkins, Hollick, Kirby, Lynch, Nichols, Taylor and Witherford voted AGAINST the motion (11);

Councillors Lay and O'Shea abstained from voting.

The motion was declared CARRIED and it was

RESOLVED – the fees and charges book for 2018/19 be approved.

367 TREASURY MANAGEMENT & PRUDENTIAL INDICATORS

Further to the discussion on the budget reports, it was moved by Councillor Hall and seconded by Councillor Allen and

RESOLVED –

- (i) The prudential indicators and limits for 2017/18 to 2020/21, including the authorised limit prudential indicator, be approved;
- (ii) The minimum revenue provision statement be approved;
- (iii) The Treasury Management Strategy 2017/18 to 2020/21 and the treasury prudential indicators be approved;
- (iv) The Investment Strategy be approved.

368 OFF STREET PARKING PLACES ORDER

Council received a report which sought to vary the Off Street Parking Places Order.

Some members felt that this report was premature and should have been presented along with the car parks action plan which was scheduled for the next meeting. It was highlighted that parking was an emotive issue, particularly within Hinckley town centre. Concern was expressed that Leicestershire County Council would introduce on street parking charges in the future, which would further exacerbate the problems.

The introduction of card (including contactless) payments was welcomed.

It was moved by Councillor Ladkin and seconded by Councillor Hall that the recommendations within the report be approved.

Councillor Bray, along with seven other councillors, requested that voting on the motion be recorded. The vote was taken as follows:

Councillors Allen, Bessant, Boothby, Camamile, Hall, Ladkin, MacDonald, Morrell, Nickerson, Roberts, Smith, Surtees, Sutton, Wallace, Ward and Williams voted FOR the motion (16);

Councillors Bill, Bray, Cartwright, Crooks, Hodgkins, Hollick, Kirby, Lynch, Nichols, Taylor and Witherford voted AGAINST the motion (11);

Councillors Lay and O'Shea abstained from voting.

The motion was therefore declared CARRIED and it was

RESOLVED –

- (i) The proposed variation to the Off Street Parking Places (Hinckley and Bosworth) Order 2014 be approved;
- (ii) Authority be delegated to the Head of Street Scene Services to publish a notice of proposals in relation to the Off Street Parking Places (Hinckley and Bosworth) Order 2014;
- (iii) Subject to there being no objections received within the relevant statutory period, authority be delegated to the Head of Street Scene Services to make the Order and publish the notice of making;
- (iv) Where objections are received, a written report be produced by the Head of Street Scene Services detailing the objections and that authority be delegated to the Director (Environment & Planning) and the Executive member with responsibility for car parks, in conjunction with the Legal Services Manager, to consider such objections and make a decision on the making of the Order.

369 PAY POLICY STATEMENT

Members received the HBBC Pay Policy Statement for 2018/19. It was moved by Councillor Hall, seconded by Councillor Ladkin and

RESOLVED – the HBBC Pay Policy Statement for 2018/19 be approved.

370 THE TOWN AND COUNTRY PLANNING (FEES FOR APPLICATIONS, DEEMED APPLICATIONS, REQUESTS AND SITE VISITS) (ENGLAND) (AMENDMENT) REGULATIONS 2017

In accordance with paragraph 4 of part 3e of the council's constitution, Council was informed of an urgent decision taken under delegated powers in relation to planning fee increases imposed by Government.

RESOLVED – the decision be noted.

371 MEMBERSHIP OF COUNCIL AND OUTSIDE BODIES

It was moved by Councillor Hall, seconded by Councillor Morrell and

RESOLVED – the following appointments to council bodies be approved:

- (i) Councillor Smith to replace Councillor Wallace as chairman of the Appeals Panel with effect from 1 March 2018;
- (ii) Councillor Bessant to fill vacancy on Finance & Performance Scrutiny;
- (iii) Councillor Morrell to fill vacancy on Ethical Governance & Personnel Committee;
- (iv) Councillor Hall to replace Councillor Boothby on Planning Committee.

372 MOTIONS RECEIVED IN ACCORDANCE WITH COUNCIL PROCEDURE RULE 17

- (a) Councillor O'Shea, seconded by Councillor Hall, proposed the following motion which was printed in the agenda:

"Motor Neurone Disease (MND) is a fatal, rapidly progressing disease that affects people from all communities and has no cure. The MND Charter (details attached) is a "statement of respect, care and support that people living with MND and their carers deserve and should expect". The five points of the Charter are:

1. The right to an early diagnosis and information
2. The right to access quality care and treatments
3. The right to be treated as individuals and with dignity and respect
4. The right to maximise their quality of life
5. Carers of people with MND have the right to be valued, respected, listened to and well-supported.

This Council expresses its support for the Motor Neurone Disease Association and those people living with MND and their families. Council resolves to adopt the MND Charter and the council and individual councillors will promote the MND Charter as widely as possible."

The motion was CARRIED and it was unanimously

RESOLVED - the MND Charter be adopted and the council and individual councillors be encouraged to promote the MND Charter as widely as possible.

- (b) Councillor Cartwright, seconded by Councillor Hollick, proposed the following motion which was printed in the agenda:

“Following concerns from numerous residents and issues with the delivery of the development set against the council’s aspirations at the outset for the site at Martinshaw Lane, Groby, it is agreed that there is a full investigation into the procurement, administration, delivery and checks and balances in order to avoid embarrassment to the borough council.”

Councillor Hall, seconded by Councillor Surtees, proposed the following amendment:

“This year will see the completion of two ambitious local authority housing schemes – Southfield Road in Hinckley and Martinshaw Lane in Groby. In view of the fact these are the first schemes of scale to be delivered in many years to provide new council homes in this borough, Council requests that a review of outcomes achieved and lessons learnt be reported to Scrutiny Commission”.

At this juncture, it have reached 9.30pm, it was moved by Councillor Bray, seconded by Councillor Taylor and

RESOLVED – the meeting be permitted to continue in accordance with council procedure rule 8.

Returning to discussion on the motion proposed, concern was expressed that the Scrutiny Commission should consider the report at its next meeting rather than at the conclusion of the project. It was also requested that the Martinshaw Lane project be considered on its own rather than with the Southfield Road project.

Some members expressed concern about calling for an “investigation” when no evidence of a need for this had been presented and processes were in place to deal with any issues arising on projects – for example project boards and the corporate complaints process. The risk of setting a precedent was highlighted.

Following further discussion, Councillors Cartwright and Hollick agreed to withdraw the motion and Councillors Hall and Surtees agreed to withdraw the amendment.

It was subsequently moved by Councillor Lay and seconded by Councillor Taylor that the Scrutiny Commission be asked to review the Martinshaw Lane project as soon as possible. Upon being put to the vote, the motion was CARRIED and it was

RESOLVED – The matter be referred to the Scrutiny Commission.

### 373 MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

On the motion of Councillor O’Shea seconded by Councillor Hall, it was

RESOLVED – in accordance with section 100A(4) of the Local Government Act 1972, the public be excluded from the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraphs 3 and 10 of Part I of Schedule 12A of that Act.

374 PARTNERSHIP SUPPORT

Council gave consideration to a report which proposed negotiations on a contract. It was suggested that the terms proposed be accepted as a gesture of goodwill, to retain the relationship and protect the reputation of both organisations. It was moved by Councillor Hall, seconded by Councillor Surtees and

RESOLVED – the partnership support arrangements be approved.

(The Meeting closed at 10.02 pm)

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MAYOR

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## Hinckley & Bosworth Borough Council

### FORWARD TIMETABLE OF CONSULTATION AND DECISION MAKING

Scrutiny Commission  
Council

28 March 2018  
17 April 2018

WARDS AFFECTED: ALL WARDS

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### HBBC Prevention Strategy

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#### Report of Director of Community Services

##### 1. PURPOSE OF REPORT

- 1.1 To present the Council's Prevention Strategy which details the prevention work undertaken across the council.

##### 2. RECOMMENDATION

2.1 Council:

- 2.1.1 Acknowledges the prevention work carried out across the Council.  
2.1.2 Approves the Prevention Strategy 2018-21 (detailed in appendix 1).

##### 3. BACKGROUND TO THE REPORT

- 3.1 Prevention work has received increased attention recently within the debates regarding increased demand on public services, demand management, reducing escalation of issues and encouraging self help and resilience in improving individuals' health and wellbeing.
- 3.2 Whilst much of this debate has been within the health and social care sectors, the contribution that Borough and District Council's can make is increasingly being recognised, not least in terms of the positive impact non medical interventions can have on individuals' health and wellbeing through social prescribing models. The ability to deliver locally and the understanding of, and connections to, the local community makes District/Borough Councils perfectly placed to deliver this work.
- 3.3 Research by the District Council's network has shown that for every £1 spent by District Council's on prevention, £70 worth of savings are made on health spending in the long term and the King's Fund report "The district council contribution to public

health: a time of challenge and opportunity” called district councils “the sleeping giants” of public health and health prevention.

3.4 The attached Prevention Strategy details this council’s contribution to the prevention discussion and details work that takes place across service areas to:

- Prevent issues from escalating by taking action as early as possible.
- Reduce demand for high cost services and dependency on statutory services.
- Promote self help approaches to enable communities to take responsibility for their own health and wellbeing.
- Support the delivery of the Corporate Plan to ensure communities are best placed to contribute and benefit from Hinckley and Bosworth as a Place of Opportunity.

3.5 The Prevention Strategy has been developed in line with work that is taking place at a County level through the Unified Prevention Board, to develop a Leicestershire wide prevention offer. The council’s Prevention Strategy aligns with the four pillars of prevention identified through the county wide work:

- Keep Safe
- Keep well
- Stay independent
- Enjoy life

3.6 The aims and objectives of the Prevention Strategy will be achieved by joint working with our partners and communities and links with a number of other key delivery partnerships, namely:

- Hinckley and Bosworth Health and Wellbeing Board
- Hinckley and Bosworth and Blaby Community Safety Partnership
- Hinckley and Bosworth Think Family Partnership
- Hinckley and Bosworth Employment and Skills Taskforce.

3.7 An annual report of Prevention achievements will be produced which will include case studies to show the impacts of the prevention work delivered. The refresh of the Community Plan will take account of the work and reports taken to the Local Strategic Partnership for governance.

#### 4. EXEMPTIONS IN ACCORDANCE WITH THE ACCESS TO INFORMATION PROCEDURE RULES

4.1 None

#### 5. FINANCIAL IMPLICATIONS (IB)

5.1 None

#### 6. LEGAL IMPLICATIONS (AR)]

None arising directly from this report.

7. CORPORATE PLAN IMPLICATIONS

7.1 The work detailed in the Prevention Strategy supports the Corporates Plan vision of Hinckley and Bosworth being a Place of Opportunity.

8. CONSULTATION

8.1 The Scrutiny Commission considered and supported the Prevention Strategy at its meeting on 28 March 2018.

9. RISK IMPLICATIONS

9.1

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Delivery on some of the work streams is dependent on both statutory and voluntary sectors partners continuing to work with the council around shared priorities.	Continue strong, supportive dialogue with key partners to ensure there is an understanding of the priorities within the locality and delivery of services to meet these priorities	Sharon Stacey

10. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

10.1 The work detailed in the Prevention Strategy supports both universal and vulnerable groups within our communities with the aim of impacting positively on their health and wellbeing and building their resilience.

11. CORPORATE IMPLICATIONS

11.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Procurement implications
- Human Resources implications
- Planning implications
- Data Protection implications
- Voluntary Sector

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Background papers:

Contact Officer: Sharon Stacey Director of Community Services  
Executive Member: Councillor Mike Hall

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## Purpose

To set out the work the authority will undertake with key partners to:

- Prevent issues from escalating by taking action as early as possible
- Reduce demand for high cost services and dependency on statutory services
- Promote self help approaches to enable communities to take responsibility for their own health and wellbeing
- To support the delivery of the Corporate plan to ensure communities are best placed to contribute to and benefit from Hinckley and Bosworth as a Place of Opportunity



## Strategic aims

The overall aim of the strategy is to ensure, that together with our key partners, we enable our communities, and specifically those most at risk to:

**Keep Safe** **Keep well** **Stay independent** and **Enjoy life**



## What we will do to achieve this:



In order to **keep people safe**, we will:

- Deliver an enforcement programme to ensure the health, safety and wellbeing of the community, including proactive enforcement of noise pollution and anti-social behaviour (ASB)
- Deliver a comprehensive programme of planned and responsive campaigns, including: seasonal crime campaigns, crime reduction campaigns, and campaigns to increase awareness and reporting of crime and disorder
- Provide support for victims and witnesses of domestic abuse, including an outreach service, children's support service for children who have witnessed abuse, and ASB services
- Work with young people and schools/academies to delivery a comprehensive community safety and social awareness programme, including: ASB, drugs and alcohol, cyber bullying, smoking, healthy relationships, responsible dog ownership, litter, hate crime, local democracy and youth volunteering
- Provide an ongoing programme of mandatory training and awareness raising sessions in relation to our statutory duties and responsibilities, and associated referral pathways including: Safeguarding, Preventing Extremism, Hate Crime, Equalities and Business Continuity.
- Provide CCTV in targeted areas



**In order to keep people well, we will:**

- Enable access to a range of programmes and interventions to support good physical and mental health and wellbeing, including: smoking cessation, reducing obesity, healthy eating, falls prevention and supporting mental health services including working towards becoming a dementia friendly community
- Manage and deliver a comprehensive environmental health, protection and inspection programme, including: food hygiene and inspections programme, infectious disease and investigation control service, pest control and licensing
- Provide a substance misuse and prevention service
- Maintain clean and green spaces and undertake regular cleansing in hot spot areas
- Deliver a comprehensive programme of work to ensure a well managed and maintained council housing stock
- Provide support for refugee individuals and families
- Deliver targeted activities to improve the health and wellbeing of residents, including: exercise referral, Heart Smart and FLIC (Family Lifestyle Club)



**In order to enable people to stay independent, we will:**

- Provide a package of support to enable people to remain independent and living in their own homes, including: adaptations, disabled facilities grants, assistive technology and tenancy support
- Provide financial support and assistance for vulnerable individuals, including discretionary hardship payments, personal budgeting, money advice and local credit union provision
- Provide sheltered housing and supported accommodation
- Deliver a robust housing allocations policy, coupled with a bespoke/tailored tenancy support service, including specific support to prevent homelessness
- Provide an advisory and guidance support service for our tenants and landlords
- Develop and deliver a programme of work to enable online access to services, advice and guidance, and self help support
- Support individuals to develop the right skills and enable them to gain access to local employment opportunities
- Work in partnership to deliver appropriate courses and activities to support residents to stay independent and in their own homes, including: steady steps



In order to enable people to enjoy life, we will:

- Develop and deliver a wide range of events, activities and play provision for children, young people and families, in our urban and rural areas
- Support, and recognise the voluntary and charitable contribution within the Borough and celebrate volunteers through delivering the annual Making a Difference Awards event and supporting the borough Sport and Health Alliance deliver their Sports Awards evening
- Directly commission our voluntary and community sector to deliver essential frontline services, to complement statutory provision
- Enable our community to engage, shape, and where appropriate, lead and deliver on priorities most important to them, through a range of interventions such as: Local Area Co-ordination, Community Houses, Good Neighbour Schemes and Neighbourhood Development Plans
- Support sports clubs and groups to get more people, more active, more often, facilitating funding sources and club development advice to support them to grow and thrive
- Promote and develop our Tourism offer to stimulate and enrich our residents and visitors lives



## Our delivery model

The overall aims and outcomes of this strategy will be achieved through joint working with all of our key partners - statutory, business and voluntary & community sector, with delivery plans aligning to relevant national, countywide and local plans, and specifically the countywide Prevention Strategy.

Key local strategies that support the delivery of this strategy include:

**Hinckley and Bosworth Health and Wellbeing Strategy**

**Hinckley and Bosworth and Blaby Community Safety Strategy**

**Hinckley and Bosworth Think Family Strategy**

**Hinckley and Bosworth Economic Regeneration Strategy**

Successful delivery is based on available resources remaining in place and the ongoing commitment and support of partners.

We have in place robust local multi agency working arrangements which enables sharing of information, intelligence and resources, in the provision of targeted support, signposting and referrals. This is further enabled through the co-location of key agencies at the Hinckley Hub.

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HINCKLEY AND BOSWORTH BOROUGH COUNCIL

SCRUTINY COMMISSION

28 MARCH 2018 AT 6.30 PM

PRESENT: Mr MR Lay - Chairman  
Mrs R Camamile and Mr KWP Lynch – Vice-Chairman

Mr DC Bill MBE, Mr SL Bray, Mr WJ Crooks, Mr RB Roberts, Mr BE Sutton, Mr R Ward and Mr HG Williams

Also in attendance: Councillor MB Cartwright and Councillor Ms BM Witherford

Officers in attendance: Valerie Bunting, Bill Cullen, Gemma Dennis, Simon D Jones, Rebecca Owen, Rob Parkinson, Caroline Roffey, Madeline Shellard, Sharon Stacey, Judith Sturley and Mark Tuff

403 DECLARATIONS OF INTEREST

Councillors Bray and Lynch declared a personal interest in item 15 (Developing Communities Fund – Burbage Parish Council) as members of Burbage Parish Council.

408 PREVENTION STRATEGY

Members received the Prevention Strategy which detailed the prevention work undertaken across the council. Members congratulated officers on the work undertaken.

RESOLVED – the Prevention Strategy be endorsed.

(The Meeting closed at 9.29 pm)

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## Hinckley & Bosworth Borough Council

### FORWARD TIMETABLE OF CONSULTATION AND DECISION MAKING

SCRUTINY COMMISSION                      28 MARCH 2018  
COUNCIL                                              17 APRIL 2018

WARDS AFFECTED: ALL WARDS

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### LEICESTERSHIRE DISTRICTS ICT PARTNERSHIP DIGITAL STRATEGY

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#### 1. PURPOSE OF REPORT

- 1.1 To inform members of the work being done by the Leicestershire ICT Partnership (LICTP) and the vision set out in the Digital Strategy for the Partnership.

#### 2. RECOMMENDATION

- 2.1 That the positive work undertaken across the Partnership be noted and the Digital Strategy be adopted.

#### 3. BACKGROUND TO THE REPORT

- 3.1 The Council is the lead authority for the LICTP which currently delivers ICT services to four partners:
- Blaby District Council
  - Melton Borough Council
  - Oadby & Wigston Borough Council
  - Leicestershire Revenues & Benefits Partnership
- 3.2 The partners have delegated the provision of their ICT services to the Council and this is then contracted out to Sopra Steria until 2021.
- 3.3 The Partnership has robust governance arrangements served by the LICT Contract Governance Group and LICTP Strategy Group. The LICTP Contract Governance Group is accountable to the LICTP Strategy Group for the comprehensive oversight of the Contract and for the senior management of the operational relationship between the parties. The Governance Group meets monthly and reports to the LICTP Strategy Board on significant issues requiring decision and resolution and on progress against high level Project plans and change activities.
- 3.4 The LICTP Strategy Board manages, and monitors, the achievement of the ICT Strategy, through reports from the Head of ICT and referrals from the LICTP Contract Governance Group. The LICTP Strategy Group consists of senior officers from the

constituent Councils and meets every quarter to consider performance, development and progress of the ICT service as a whole.

- 3.5 The Strategy Board held a facilitated session to develop an overarching Digital Strategy for the LICTP. The outcomes of that session have been developed further into the document attached at Appendix 1.
- 3.6 The proposed LICTP Digital Strategy covers a number of themes and recognises that to keep pace with our customers' expectations we need to have a clear strategy to introduce, manage and use digital technologies that make it easier than ever before for our residents to access council services digitally.
- 3.7 It also aspires to ensure we have an agile workforce who will be provided with the right skill, tools and abilities to deliver services to our customers' requirements.
- 3.9 By adopting this Digital Strategy we will also be meeting one of the outstanding actions identified from the LGA Peer Review that was undertaken during 2016. That review recognised that whilst we had a number of core documents in place (such as Channel Strategy) and the ICT Service was effective, we needed a Digital Strategy that could bring the various themes together.
- 3.11 The LICTP Digital Strategy is underpinned by a detailed Action Plan which will be monitored by the LICTP Governance Group and is effectively the operational service plan for the Head of ICT Services and the Client Team.

## 6. EXEMPTIONS IN ACCORDANCE WITH THE ACCESS TO INFORMATION PROCEDURE RULES

- 6.1 Report is to be taken in open session

## 7. FINANCIAL IMPLICATIONS (IB)

- 7.1 None arising directly from this report.

## 8 LEGAL IMPLICATIONS (AR)

- 8.1 None arising directly from this report.

## 9 CORPORATE PLAN IMPLICATIONS

- 9.1 The LICTP service contributes to all three Corporate Plan priorities of People, Place and Prosperity.

## 10 CONSULTATION

- 10.1 All constituent councils have been consulted and involved in the development of this Digital Strategy.
- 10.2 The Scrutiny Commission endorsed the strategy at its meeting on 28 March 2018.

## 11 RISK IMPLICATIONS

- 11.1 No net red risks arising from this report.

12. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

12.1 This strategy will seek to influence the availability of accessible and high quality broadband across the Borough and will try and address social isolation through the creation of virtual communities.

13. CORPORATE IMPLICATIONS

13.1 None.

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Background papers: None

Contact Officer: Julie Kenny Ext 5985

Executive Member: Councillor M Hall

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# A Digital Strategy for the Leicestershire Districts ICT Partnership



## Introduction

We live in rapidly changing times with our view of the world increasingly being seen through a digital lens. Social media, smartphones and the internet are creating a new future that is not just about technology but also about social, cultural and business change.

As a Shared Services Partnership we play a major role in introducing and managing the new technologies that not only support our councils but are also demanded by our customers who are already used to communicating,

shopping, banking and organising their lives using digital channels and platforms, and making sure they have the confidence to do this in a safe and secure way.

To keep pace with our customers' expectations we need to have a clear strategy to introduce, manage and use digital technologies that make it easier than ever before for our residents to access council services digitally.

We will deliver the objectives of this Strategy through the implementation of a supporting action plan.



## The Vision for 2018 - 2022

**'We will enable communities and councils to make the most of the digital age.'**

## Our objectives

1

Create communities who are digital by **CHOICE** to enable our customers to have easier access to services that meet their expectations

- We will routinely identify digital opportunities as part of our standard service
- Ambition and innovation is to be embedded in our approach
- We will be delivering our work against a single view driven by the customer



2

Support a **WELL EQUIPPED**, agile workforce with the right skills, tools and abilities to provide efficient and effective services to meet our customer requirements

- We will develop and improve our service by analysing the problem and finding the right technology, not by changing our working to fit technology
- Our workers will have the right skills and tools to do their job wherever they need it
- We will have access to the right documentation at the right time to support our work
- We will be maximising the potential of our data (including data

3

**EMPOWER** our residents, businesses and workforce to make the most of digital opportunities



- Our workforce, members and residents will have had opportunities to learn and develop digital skills and have the confidence to use them
- Our future residents, businesses and customers will be able to access the services they need through the most appropriate channel for them



4

Facilitate and promote the delivery of improved digital **INFRASTRUCTURE** for our residents and businesses



- We will encourage the development of a robust and reliable infrastructure to support mobile connectivity
- We will influence the availability of accessible and high quality broadband and Wi-Fi
- We will support the development of digital high streets
- We will create and maintain customer portals where customers can use self-serve technologies

5

Build **SAFE, SECURE** and **STRONG**, connected communities by improving access to digital services and infrastructure



- We will work together to develop safe and secure communities
- We will create opportunities to develop the skills, capability and confidence within our communities
- We will embed volunteering
- We will create and support virtual communities (addressing social isolation)



6

Drive **EFFICIENCY** in the development and delivery of effective digital services.



- We will take every opportunity to consolidate applications, services and infrastructure
- We will embrace and adopt investment opportunities in new technologies e.g. cloud
- We will introduce automation to expedite the efficient delivery of routine services and processes

7

**WORKING WITH PARTNERS** to maximise the potential benefits of digital opportunities

- We will take every opportunity to work with other partners
- We will be responsive to working with different partners to deliver our objectives
- We will seek to identify new partners to work with who are able to contribute to our vision.



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Councillors Bray and Lynch declared a personal interest in item 15 (Developing Communities Fund – Burbage Parish Council) as members of Burbage Parish Council.

414 LEICESTERSHIRE DISTRICTS ICT PARTNERSHIP DIGITAL STRATEGY

Members were informed of the work being done by the Leicestershire ICT Partnership and the vision set out in the Digital Strategy for the partnership. A member expressed concern that ICT equipment for public use in the community houses had become dated and asked that renewal be explored.

RESOLVED – the Digital Strategy be endorsed.

(The Meeting closed at 9.29 pm)

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